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**MINUTES of the BOARD MEETING**  
**Held on Wednesday 10 October 2018 at 10.30 a.m.**  
Gate House, 1 Farringdon Street, London, EC4M 7LG

Present: Sir Alan Moses (Chairman)  
Rick Hill  
Anne Lapping  
Sir Martyn Lewis  
Ian MacGregor  
Charles McGhee  
Mehmuda Mian  
Ruth Sawtell  
Mike Soutar  
Charlie Wilson

Attending: Charlotte Dewar – Director of Operations  
Vikki Julian – Senior Communications Officer  
Michelle Kuhler – PA/minute taker  
Matt Tee – Chief Executive  
Charlotte Urwin – Head of Standards

1. Apologies and Welcome

Apologies were received from Keith Perch, Claire Singers and Bianca Strohmann. Charles McGhee sent advance notice that he would be late due to transport delays.

2. Declarations of Interest

No declarations of interest were received.

3. Minutes of the Previous Meeting

The minutes of the previous meeting held on 11 July 2018 were approved as a true and accurate record.

4. Matters Arising

There were no matters arising.

#### 5. Chairman's Report – oral

The Chairman updated the Board on recruitment, informing them that Keith Perch and Sir Martyn Lewis will be standing down in the New Year.

He shared the good news that Holly Pick, Senior Complaints officer had had her baby daughter and that they were both doing well.

The Chairman finished by updating the Board on a recent meeting with the Muslim Council of Britain.

#### 6. Chief Executive's Report

The Chief Executive introduced his report, informing the Board that the Appointments Panel would meet for the first time to consider the appointment of the new Chairman on 11 October. He also relayed thanks from Sir Hayden Philips to those members that sent him their thoughts on the qualities the new Chairman should have.

The Chief Executive updated the Board on his meeting with Dame Frances Cairncross, thanking them for the thoughts that they sent him. IPSO submitted a response to the consultation and we await further developments. The review began in March and was envisaged to last 9-12 months.

**The Board noted the report.**

#### 7. Operations Report

The Director of Operations introduced her report, informing the Board that IPSO was now certified as ISO27001 compliant. The Board noted its gratitude to Tonia Milton for her work on achieving this standard. She also updated the Board on progress towards implementing full GDPR compliance.

With regard to the University of Sheffield research, she informed the Board that the results were being shared with the publishers to ensure accuracy. We expected to launch the research alongside a response from IPSO by the end of the year; the report would be shared with the Board before publication.

She finished by informing the Board that the guidance on reporting sexual offences would be published on 16 October.

**The Board noted the report.**

#### 8. Complaints Report

The Director of Operations introduced the report and updated the Board on the recent changes within the Complaints team

**The Board noted the report.**

9. External Affairs Report

The Senior Communications Officer introduced the report, bringing the Board up to date with the last quarter's external affairs activity.

**The Board noted the report.**

10. Finance, performance report and risk management

The Chief Executive introduced the reports. On finance, he noted that the end year position was challenging largely due to unexpected legal bills.

**The Board noted the reports and asked the Chairman to write to the Chairman of the RFC.**

11. Regulation Changes

The Chief Executive introduced the paper, explaining that the Board had seen all of the proposed changes before. These had now been agreed with the industry, with the exception of the change on global digital publishers. Under the regulations any changes need to be formally agreed by both the Board of IPSO and that of the RFC.

**The Board agreed the proposals.**

12. Guidance on reporting suicide

The Head of Standards introduced the guidance, explaining that many Board members would have seen earlier versions. The draft had been considered at the readers' and journalists' advisory panels.

**The Board approved the guidance on reporting suicide.**

13. Liaison Committee Report

The Head of Standards introduced the report and gave the Board an overview of the most recent meeting.

**The Board noted the report and Liaison Committee minutes from its meeting of 25 July 2018.**

14. Any other business

There was no other business.

15. Date of next meeting

The date of the next meeting was confirmed as Wednesday 5 December 2018.

Michelle Kuhler  
PA to Chairman and CEO