

# The **HAWICK**PAPER

## **IPSO annual statement**

*January 1-December 31, 2022*

### **TITLE PUBLISHED**

*The Hawick Paper*

Print/digital edition; weekly (Friday); 3,300 copies (print and digital)

### **RESPONSIBLE PERSON**

Jason Marshall, proprietor and editor (jason@thehawickpaper.co.uk).

### **OVERVIEW**

*The Hawick Paper* is a privately-owned title, established in August 2016. It maintains a sharp and unrelenting focus on local news and sport in Hawick and district. It is a small team, comprising an editor, six freelance reporters, three freelance photographers, and two columnists. There is also an advertising representative and a part-time administrator. The title has a dedicated website, Facebook page and Twitter account.

*The Hawick Paper* is printed by Newsquest in Glasgow.

### **EDITORIAL STANDARDS**

*The Hawick Paper* adheres to the Editors' Code of Practice, ensuring that its articles are fair and accurate, and that readers have a right of reply if there is something they feel is not correct. Stories are not published until any concerns over accuracy and potential legal issues have been addressed. Operating in such a small community, its journalists, all of whom are very experienced, use that experience every day to ensure accurate and balanced reporting which, in turn, preserves readers' trust.

### **COMPLAINTS HANDLING**

All complaints, which are taken very seriously, will be investigated by the editor. Contact with the complainant must be made within one day of complaint coming to light. The paper will strive to complete any investigation within seven days where possible. Where the disputed story also appears online, it will be removed until the investigation has been completed. If the editor is satisfied the complaint has been handled rightly but there is no resolution, the editor should advise the complainant their next step is to contact IPSO.

### **VERIFICATION OF STORIES**

Journalists are acutely aware that they have to do their utmost to verify stories. Articles involving contentious issues are scrutinised by the editor who may require advice from IPSO and/or the paper's legal representatives.

### **EDITORIAL MEETINGS**

The editor is in constant contact with the news team, all of whom work remotely. Discussions on page leads/the splash/back of the book articles take place from Monday to Thursday each week, with journalists encouraged to voice their opinions at all times. The editor also maintains close contact with the paper's freelance photographers.

### **INTERVIEWS**

When contacting townsfolk, journalists will identify themselves and explain why they are contacting the person. Shorthand notes and recordings are always kept by the paper's journalists.

## **OUR RECORD**

We have had no IPSO complaints in the 12 months covered by this statement.

## **TRAINING**

We have not carried out any staff training during period. They are all experienced and do not require any form of 'refresher' at this time.

## **ipso ACCREDITATION**

We carry the 'ipso. Regulated' logo on the back page of each edition, with the accompanying text below:

Readers who wish to make representations about articles should write in the first instance to the Editor, The Hawick Paper, Cragview, Eastgate, Denholm, Roxburghshire TD9 8NQ. If not satisfied, complainants can contact Independent Press Standards Organisation, Gate House, 1 Farringdon Street, London EC4M 7LG. Email: [inquiries@ipso.co.uk](mailto:inquiries@ipso.co.uk). Tel: 0300 123 2220. Website: [www.ipso.co.uk](http://www.ipso.co.uk)